

Water District 19
Board of Commissioners Meeting
June 11, 2024

Regular Meeting 6:00 PM

Board Secretary Michael Weller called the Regular Meeting to order at 6:00 PM. Also in attendance was **Commissioner Robin Pfohman, General Manager John Martinak, Operator in Responsible Charge Armin Wahanik** and **Office Administrator Melody Snyder.**

Commissioner Zuckerman was not in attendance due to a prior engagement. Guests present were **Madeline Yarkin**, from **Vashon High School** presenting her suggestions for the District's allocation process, **Celina Yarkin** and Vashon Household board member **Kim Goforth.**

6:00 Call to Order – **Commissioner Weller**

Madeline Yarkin delivered her presentation about the water district's allocation process and her suggestions for water allocation policy improvements, which she developed as part of Vashon High School's government curriculum. A discussion followed involving all visitors present.

Approval of Previous Meeting Minutes – Tuesday, May 14th, 2024 – Regular Meeting. **Commissioner Pfohman** made a motion to approve the minutes as amended and seconded by **Commissioner Weller.**

System Operations Report – OIRC Wahanik – The CCR is near completion and the Board has reviewed. OIRC Wahanik will clean up some of the verbiage and photos in the report. He expects to wrap it up within the week and will send it out before the July 1st deadline. The Tank cleaning/inspection has been complete; still waiting for final report. OIT McKenzie Bomber will be taking her WDM1 and WTPO1 exams this month, and a fire hydrant and meter were relocated at Island Lumber for their expansion project.

Financial Report – General Manager Martinak – The operating ratio for the year is 1.03, 1.28 over the past 12 months. Expenses for May outpaced income by ~\$10k, largely due to payout of earned sick leave and vacation to an exiting employee. Pending expenses include \$10k for tank cleaning & inspection, and seven road patches for work done in the right-of-way (main repairs, new service connection). The bill for the tank cleaning is still pending. The yearly payment for the Well 4 Fund was included in this month's vouchers. The Fund will be paid off in full, Spring of 2025.

New Business

- Gold Beach Water System – The owner of Gold Beach Water asked GM Martinak if the District would be interested in acquiring their system. The board is not interested in pursuing an acquisition at this time.
- Water System Plan updates – GM Martinak sent Commissioner Weller's questions to the Department of Health regarding updates to the existing Water System Plan and possible policy changes regarding water unit allocation. DOH recommended scheduling a

“preplan meeting” and consulting with Dan Caldwell of Utility Technical Review Committee. **Commissioner Weller** asked that **General Manager Martinak** prepare a schedule for updating the current Water System Plan (expiring 12/2026).

Old Business:

- 2024 Water Unit Allocation/2023 Water Unit Buy-Back List - Commissioner Weller suggested a Special Meeting sometime for the week of June 24th through the 28th to discuss the process again and asked GM Martinak to get in touch with Eric Frimodt of Inslee Best and Dozie for legal assistance/advice.
- Encroachment – Update/Information Item – There is nothing new to update. There hasn’t been any communication from either parcel owner’s attorneys.
- Staffing – Update/Information Item – No real prospects to date, despite Department of Health sending the job listing to all qualified operators in the state and ads placed on WASWD and AWWA regional sites.

Review of Vouchers/Warrants/Electronic Payments – Maintenance Fund Vouchers #27815 through #27840 totaling \$29,745.43. Capital Improvement Fund Voucher #12317 totaling \$260.82 and PWTF Well #4 Fund Voucher #86 totaling \$26,384.40. Payroll Warrants #4291 through #4307 totaling \$54,458.79 and Payroll EFT Direct Deposits totaling \$22,458.79 dated 05/16/24 and 06/03/24. Electronic payments dated 05/17/24, 06/04/24 and 05/13/24 & 06/07/24 totaling \$9,542.90 and Department of Revenue payment for \$6,140.83. Commissioner Pfohman made a Motion to approve the vouchers as submitted and seconded by Commissioner Weller. Motion unanimously approved.

Schedule Next Regular Meeting – July 9th, 2024

Adjournment:

There being no further business to come before the Board, **Commissioner Pfohman** moved to adjourn the meeting at 7:54 PM. **Commissioner Weller** seconded, the motion carried unanimously.